

Skills

- Founded my own Comedy label.
- Excelled on comedy stand-up course and stand-up showcase
- Experienced in Live TV Production, research and news gathering.
- Highly proficient using in house software (News Programmes – iNews / Stratus)
- Thorough and savvy comedy script reader
- Excellent office and administration skills.
- Very capable producing feature interviews (writing questions / location scouting)
- Fantastic communication skills and able to deal with people of all temperaments.

Experience:

Swordsmith Comedy - swordsmithcomedy.com

FOUNDER

July 2017

- Founded a Comedy label which puts on live comedy events.
- Booking all comics and compering the event.
- Handled all Marketing, Payments, bookings, Social, Advertising and organisation of the label.

CNBC (NBCUniversal)

GUEST BOOKER / NEWS ASSISTANT / FIELD PRODUCER

February 2016 – June 2017:

- Lead show booker responsible overseeing interviews on Street Signs programme – researching and finding new guests.
- Monitoring Breaking news in a busy newsroom
- Feature interview producer including CEO of Twitter and Goldman Sachs International
- Field producing live segments on location for CNBC. Coordinating anchors, cameraman and engineers.
- Producing feature segments including Pancake day / Thanks Giving.
- Briefing producers and anchors.

Lucky Giant (NBCUniversal)

SCRIPT READER

May 2016 – July 2016

- Read and provided editorial feedback to producers from scripts sent by agents.
- Highlighted and assessed scripts which showed potential or those where the writer was strong.

CNBC (NBCUniversal)

MARKETING INTERN

September 2015 – February 2016:

- Coordinated partnerships with barter affiliates.
- Worked within the team to ensure that CNBC delivered on the barter agreement,
- Managed relationships and acted as point person for the delivery of the campaign.
- Sourced and ordered merchandise: came up with ideas for merchandising, researched suppliers and managed budgets for merchandising. Ensured that deliveries were made on time.
- Lead graphic departments to create branding material. Worked with team to come up with ideas for creative graphics, liaised with in-house graphics team to bring ideas to life.

Previous Work Experience:

TV AND RADIO WORK EXPERIENCE

- **LBC (Global Radio) - *Work Shadowing Assistant Producer: July 2015 – July 2015***
Shadowed live programming and took relevant callers on the topic of discussion.
- **Knickerbockerglory TV - *Work Experience: April 2015-April 2015***
Worked on 'Rude Tube' inspired show, 'How To...' where I sourced clips relating to categories of each episode; supported team in any production needs.
- **Climax Radio *Radio Presenter and Producer: March 2015-June 2015***
Weekly 2 hour slot, produced and presented own radio show featuring rap and hip hop music and discussions.
- **Script Reader/ Editor - *23½ Films: March 2015-March 2015***
Independent production company based in Brighton: script reading and feedback
- **Brunswick Studios/ Brunswick Films – *Intern: January 2015 – February 2015***
Studio runner, assisted on shoots, developed new business leads and general admin duties.
- **Radio Free Brighton *Writer, Presenter and Producer: November 2014 – February 2015***
Created my own rap radio show called 'Right On Rap' – available on Soundcloud.

BROADCAST PR AND MARKETING WORK EXPERIENCE

- **Angels Media - *Social Media and Content Intern: July 2015 – August 2015***
-Managed social media accounts, posting content daily and engaged with audience.
- **Global Radio - *Street Team Marketing: May 2015 – December 2015***
-Promotional work, engaging the public with the station, team leading promo team.
- **PR Work experience – *Independent Media News: May 2015 – June 2015***
-Pitching news stories at morning meetings, selling in news items to broadcasters

Volunteer Work:

- **Save The Children - *Volunteer Speaker: August 2012 – August 2013:***
- **Hyman House – *Volunteer: August 2012 – September 2013:***
- **Brighton University - *PASS Leader: September 2012- June 2013:***
- **Hammer and Tongue – *Intern: September 2012 – November 2013:***

Education:

2010 - 2013: University of Brighton

English Language and Linguistics	2:2
<i>Creative Writing</i>	2:1
<i>Script to Screen</i>	2:1
<i>Screen Comedy</i>	2:1

Interests:

Ambitious Scriptwriter, comedy label founder and amateur stand-up comic: www.samuelwordsmith.com

References:

All available on request